


<i>Policy: Mobile Phone/Device</i>		
Date of Review: Responsible for review: <i>Principal</i>	Bright P-12 College Council Policy 	Date Approved: 01.11.17 Approving Authority: College Council
<i>Associated Processes:</i>	<i>Reference Guide:</i>	<i>Associated Documents:</i>

Bright P-12 College acknowledges that mobile phones and electronic devices play an important role in today’s society.

In deciding the mobile phone/device policy the College has consideration to:

- The privacy of students and teachers
- The use of social media applications and platforms
- The release of unauthorized vision/data
- Legislation/Law that is applicable to the use of mobile phone communication
- The ability of Bright P-12 College to monitor and regulate mobile phone use
- The smooth and effective running of the school.

Accordingly Bright P-12 College does not allow students to use or access mobile communication devices during school hours.

- Parents wishing to contact their child are to phone the school on 03 5755 1166 and our administration staff will make contact with the student on urgent matters.
- Students needing to contact parents during the school day must do so via the office and with the permission of their Year Level Coordinator or Classroom Teacher.
- Students who are feeling unwell must speak to their YLC or class teacher before reporting to the front office, then the administration staff will contact parents if required.
- Phones brought to school consistent with this policy are not the responsibility of Bright P-12 College.
- Students are not to use their mobile phone/device during an excursion/camp unless instructed by the teacher prior to the excursion or camp going ahead. The teacher will inform parents during the planning phase of the camp or excursion if mobile phones/devices are permitted.
- Any use of mobile phones/devices in contravention of this policy will result of the confiscation of the phone.
- The confiscated phone/device will be logged at the office and the student can collect the phone at the end of the day.
- Parents will be notified by the confiscating teacher and disciplinary action may be considered.
- The Assistant Principal and Principal have the authority to modify this policy for individual students if required.