



# Bright P-12 College

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## Bright College Snowsports Team Charter 2022

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The Bright College Snowsports Team (BCST) will operate within the College's and Department of Education and Training's (DET) policies and operational requirements and College Council will endorse all programs and activities.

## **1. Purpose**

- Promotion of snowsports as an enjoyable and challenging pursuit for students.
- Enabling all children to develop their abilities and potentials within a structured training, practice and competition program.
- Encourage achievement to the highest level, including participation in Interschools Snowsports competition and other school sanctioned events.
- Raising the profile and achievements of the College.
- Encourage family participation.
- Promoting team participation, pride and commitment.

## **2. Team Organisational Structure and Management**

The Team will be managed by:

- An Executive Officer (Principal of Bright P-12 College) and a Committee elected by team members at the Annual General Meeting at the end of each season.

Committee Positions as follows:

- Executive Officer (Mandatory) – Principal of Bright P-12 College
- Chairperson
- Mountain Managers (2 people)
- Secretary (2 people)
- Finance Officer (1 or 2 people)
- Fundraising & Marketing (1 or 2 people)
- Uniform/Merchandise
- Racing Coordinator
- 2nd Hand Snow Gear Sale Coordinator
- General Committee Members (maximum of 2 people)
- Dinner Plain Liaison
- Snow Sports Coordinator – Bright P-12 College office staff member
- College Representatives - Primary and Secondary Teachers that run the "Go to the Snow" program

Management meetings will be held as follows:

- As defined by the Committee.

Conflict of Interest:

- All BCST Committee members agree that by being a member of the BCST Committee, that their own personal business interest play no part whatsoever in the running and management of the BCST.

## **3. Membership of the Snowsports Team**

In keeping with the desire to encourage students/families to participate in snowsports at a variety of levels, and to enhance partnerships with neighbourhood schools the following guidelines apply:

- Students from Bright P-12 College, BP-12 Dinner Plain Campus and the Alpine Cluster of Schools (Porepunkah, Wandiligong and Harrierville Primary Schools) are eligible to join the Team.

- Students automatically become a member of the BCST by purchasing a snowsports program through the BCST.
- BCST may financially support team members in snowsports activities, subject to availability of funds.
- Students who are not financial BCST members must pay an annual membership fee to receive financial support for sanctioned activities, subject to availability of funds. Financial support and membership fees will be reviewed annually by the Committee.
- Students will have reached 5 years of age prior to 1<sup>st</sup> June before joining the Team.
- The BCST program is not available to first time skiers or snowboarders (with the exception of cross country skiers\* – see below). All new members must be able to negotiate a Green (beginner) Run unassisted and have had experience loading and unloading a ski lift.
- The Freeride/All Mountain Program option is available to a both intermediate skiers who can ski Blue (intermediate) Runs competently and experienced skiers who can ski Black (advanced) Runs competently (both groups would be subject to minimum numbers). Students must be in Year 4 or above. The Program will consist of 30% park and 70% all mountain skiing.
- \*The cross country skiing option is available to beginner and intermediate skiers (subject to minimum numbers and adequate participants of the same ability level). As cross country skiing does not involve the use of ski lifts, experience in loading and unloading lifts is not required.
- Parent skiing lessons are offered (subject to minimum numbers) to encourage parents to improve their skiing technique to confidently ski with their children, before and after the lessons.
- Team members are encouraged to participate in the Interschools Snowsports Championships held each season.
- Team members agree to comply at all times with uniform and other regulations.
- Team members will be required to assist in team fundraising activities as requested or determined by the Committee.

#### **4. Financial Matters**

- No applications will be accepted after the due date.
- All monies will be receipted and expended through the College accounting system. A program budget will be allocated within the system so all monies can be paid at the College office, receipted through the cash register and all payments authorised by Purchase Orders.
- The Committee will review and set the student membership, uniform rental and administration fees annually (which are included in the program price).
- The Committee will draw up a budget and schedule of payments required for: ski lift passes and training packages, any Victorian Interschools Championships and any other College sanctioned events.
- Payments will be in advance and according to publicised timelines and deadlines.
- Team funds derived from fundraising, sponsorship and the like may only be expended on subsidising/offsetting costs, purchase of assets or similar, as agreed to by the Committee.
- GST Ruling -
  - All parents incur GST.

- Program costs are GST free for Bright P-12 College students only (as this is a component of the Bright P-12 curriculum), this includes Dinner Plain campus.
- Students outside of Bright P-12 College, but in the Alpine Cluster of Schools, will incur GST on all program costs and associated expenses.
- Refund Policy -
  - Program refunds will only be issued if notification of cancellation is received in writing one week prior to the commencement of the BCST Program (ie. Training Day 1). An administration fee of 10% will be charged.
  - Consideration will be given to extenuating circumstances, at the Committee's discretion.
  - There will be no refund for cancellation of Training Days due to extreme weather events (including road closures), as sufficient make up days have been scheduled to cover such events.

## 5. Uniforms and Equipment

- Team members are required to wear a team jacket. The jacket is for use during training days only and other Bright P-12 College sanctioned events eg Interschools, and should not replace snow gear for everyday wear during the season. This jacket is provided, on a rental basis, with a uniform levy built into the Program/Membership price. These will be issued on a date determined by the Committee. All jackets remain the property of BCST and must be returned at the end of the season. A fee of \$100.00 will apply for lost, damaged, named, soiled, or incomplete jackets. Jackets which exhibit excessive wear and tear will also be subject to this fee.
- Team members will not be allowed to participate in their lesson unless they are wearing the team jacket and are also required to wear an approved snowsports protective helmet when training or racing. Parents are also required to wear an approved snowsports protective helmet.

## 6. College Administration

The College office staff will be responsible for:

- Accepting, receipting and maintaining a record of payments and participation.

## 7. Medical Insurance and Ambulance Cover

It is important that parents know and understand that DET does not provide medical/hospital insurance cover for students at school or on school activities such as snowsports training or competition. Therefore, if a student is injured and requires medical treatment or hospitalisation parents will have to access the Medicare system or their private health insurance.

**Parents of team members MUST have family ambulance cover in case emergency transport is needed.** Evidence of appropriate ambulance cover will be required when purchasing any program.

There are School Accident Insurance schemes, which provide 24 hour, 365 days per year coverage for defined events or injuries. College Council does not endorse any insurance product.

A copy of the Medical Form (which must be completed for all students) will be lodged at the Mount Hotham Medical Centre.

## 8. Intention to Ski Form

The Intention to Ski Form covers all the BCST training days for the season and must be completed and returned to the College Office prior to the start of the program, by the date stipulated. Should the College not receive this form students will not be allowed to participate in the program.

If there are any changes to this form during the season, ie. a different parent will be accompanying their child/children than first indicated, or the mobile contact number has changed, please advise both the College Office and the BCST Snow Phone. It is imperative we have the correct information for each and every training day.

Please note that occasionally a ski day is cancelled, due to inclement weather or lack of snow. This day will be made up later in that season.

## 9. Transport

BCST members must be accompanied to the mountain by their own parents in private vehicles. Dinner Plain students must be accompanied to Hotham Village by their own parents in private vehicles or school approved methods. (The College or Committee will not organise private transport.)

## 10. Supervision of Students

The Committee will ensure that appropriate ratios of approved supervisors/parents are met for any training or competition excursions.

On weekdays and weekends the health, safety and wellbeing of students is the responsibility of the nominated accompanying parent as per the Intention to Ski Form.

**Parent supervision is compulsory for all BCST members.** Students must be accompanied by their own parent/s to and from the mountain and also be supervised by their own parent/s whilst free skiing/snowboarding before and after lessons. This is a DET requirement for the BCST Program and if not adhered to puts the BCST Program at risk. Any breaches will be reported to the Executive Officer (College Principal).

## 11. BCST Snow Phone

A BCST Mountain Manager/Committee Member will be contactable on the BCST Snow Phone each training day and throughout the season on 0477 345 325. All enquiries should be made to this number only.

## 12. Conduct

In order to achieve the Purpose (Section 1) of the Team, and ensure smooth running of all training/racing programs, family enjoyment, as well as minimising risks to students, teachers and other snow sports participants, all students must:

- Abide fully with the Team's charter and rules.
- Follow all directives issued by the Instructors, Committee, persons supervising or coaching team members.
- Behave at all times in a manner that brings credit to the College.
- Follow the Snowsafe guidelines. (Snowsafe website [www.snowsafe.org.au](http://snowsafe.org.au)). For further information about the Alpine Code of Conduct please go to: <http://snowsafe.org.au/alpine-skiing-and-snowboarding-planning-and-safety/>

Any student whose behaviour does not comply with the above expectations may be excluded from participation in the Team's programs.

The Executive Officer (College Principal) will receive any report of misconduct and investigate the report, then implement any consequence if required in consultation with the Committee.

### **13. Sponsorship and Fundraising**

The Committee is authorised to nominate a representative to invite and negotiate sponsorship arrangements that will benefit the Team.

Any sponsorship arrangements must be:

- within DET sponsorship regulations and approved by the Committee.
- Comply with the Bright P-12 College Sponsorship Policy.
- Approved by College Council.

Various forms of fundraising may be carried out each year. Fundraising will be organised as required, to raise funds to subsidise team excursions, race costs, and other team equipment/uniforms.

Any Fundraising must be:

- Approved by the Committee.
- Comply with any Bright P-12 College fundraising policy and or guidelines.
- Approved by College Council.
- GST compliant.